

EUROPEAN FORUM FOR PEER LEARNING 2017

Dear Conference Delegate,

We are excited to be welcoming you to the inaugural **European Forum for Academic Peer Learning** in Lund, Sweden on the **7th June 2017**. This document contains information about your arrival in Lund, available accommodation, registration and conference fees.

Please take time to read all of this information carefully **before your arrival**.

Overview of Forum:

The European Forum will bring together practice and research from across the sector, reflecting many types of academic peer learning taking place both in the UK and abroad. It will provide an opportunity for colleagues to share their experiences, opportunities, challenges and triumphs around academic peer learning.

What is Academic Peer Learning:

“Peer learning essentially refers to students learning with and from each other as fellow learners without any implied authority to any individual, based on the tenet that students learn a great deal by explaining their ideas to others and by participating in activities in which they can learn from their peers” (Boud, 2001).

Who should attend:

The Forum is a personal/professional development opportunity for teachers/learning developers/academic/support staff and students to come together and learn more from each other.

Contact Details:

This Forum is being organised by the International Academic Peer Learning Leadership Group. However for more information regarding this event please contact the University of Lund directly at leif.bryngfors@KANSLI.LTH.SE

Arriving in Lund

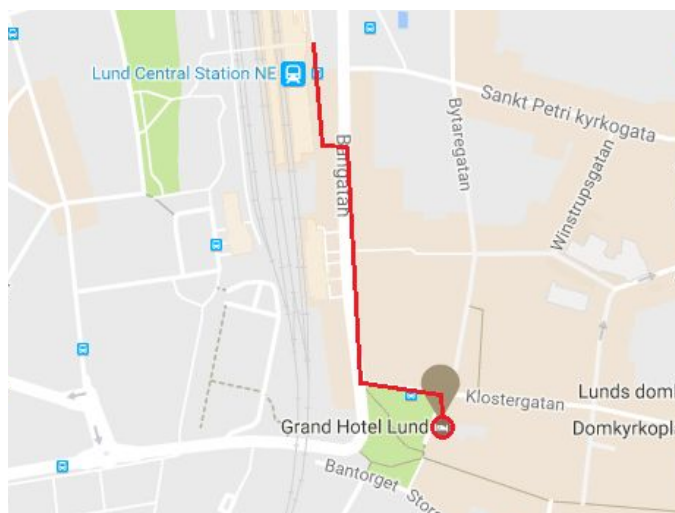
The closest international Airport to Lund is **Copenhagen Airport (CPH)** in Denmark. There are train connections between CPH Airport and Lund and the Journey takes around 30 minutes. **Please note that the tickets cannot be purchased on board the train so you should buy the ticket in advance at the airport.**

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There are ticket machines available at the airport (both in the baggage claim area and outside the platform entrance) or you can buy the ticket at the DSB office.

The closest local airport is **Malmö Airport Sturup**. There are bus connections to Lund and the journey takes about 45 minutes.

Conference Venue



The conference venue is **The Grand Hotel Lund** which is only a short walk from the central station and the city-centre.



Registration

Please register by following: <http://www.si-mentor.lth.se/english> where you can will find the booking form and further relevant information.

Payment

The fee for the European Forum for Peer Learning is £100, which includes **lunch and coffee/tea in the morning and afternoon** of the 7th of June.

You can pay this either by credit card or by Invoice follow the instructions on the booking form at the end of this document.

Link to Lund University's online payment portal;

<ssl.webshotell.idc.lu.se/luccp/default.aspx?LanguageToChangeTo=en>

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Accommodation

We ask that you arrange **your own accommodation**.

However, we have made some block reservations on a couple of hotels. **Contact the hotel of your choice via phone or email and do not forget to mention your block code.**

Please make sure to **arrange your accommodation as soon as possible.**

All our block reservation are **only valid until 6/5 2017** and they all **include free breakfast and free internet.**

Hotel	Description	Contact
Grand Hotel	A luxury hotel in the middle of the city-centre. This is also the conference venue. Price: 1665 SEK Block code 388208	<u>Phone:</u> +46 46 280 61 00 <u>Email:</u> info@grandilund.se
Lundia	This is a design hotel and offers a comfortable stay in the heart of Lund. The rooms are spacious and have character. Price: 1495 SEK Block code 388210	<u>Phone:</u> +46 46 280 65 00 <u>Email:</u> info@lundia.se
Concordia	A comfortable and modern, centrally located, recently renovated cultural building that was originally built 130 years ago. Price: 1295 SEK Block code EFPL 20170606	<u>Phone:</u> +46 46 13 50 50 <u>Email:</u> info@concordia.se
Djingis Kahn	The hotel is located in the north of Lund, rooms and apartments for business travelers as well as private individuals. A hotel with the familiar atmosphere. Price: 850 SEK/1050 SEK Block code 1508	<u>Phone:</u> +46 46 33 36 00 <u>Email:</u> info@djingiskhan.se

Other suggest hotel

Hotel Bishop Arms The hotel is located in the very heart of the city-centre, just a few minutes' walk from the central station, the university, shopping and other attractions.
Phone: +46 46 287 11 00 Email: oskar.svanstrom@bishopsarms.com

Please note this is not included in the Conference fee.

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Schedule

Early Arrivals: Networking Event and Dinner: Tuesday 6th June, 5:00pm-8:00pm:

This will be an **extra networking** event for those who arrive early. It will finish with a dinner together (paid for yourself). **Please note in the registration form, if you will be joining the network event and dinner.**

Conference day: Wednesday 7th June, 9:00am-5:00pm: Initial Plan for the day: Further details to follow

08.00-9.00am Registration

09:00-09.15: Welcome and Housekeeping

9.15-10.05 Keynote Speaker

10.05-10.20 Break

10.20-11.10 Parallel Session One: Short Paper Presentations

11.20-12.10 Parallel Session Two: Workshops

12.10-13.00 Catered Lunch

13.00-13.50 Parallel Session Two: Panel and Roundtable Discussion

14.00-14.50 Pecha Kucha Presentations

14.50-15.05 Break

15.05-15.35 Parallel Session Three: Workshops

15.35-16.00 Closing Remarks

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Proposals

This is a fantastic opportunity for you to be part of the first European Forum on Academic Peer Learning and an excellent opportunity to showcase examples of institutional strategy, policy and practice work, projects and inter-institutional collaboration and developments in peer-led activities.

We welcome you to come along and share the way you are working with academic peer learning, we would love to hear about the creative learning strategies you use, the effective ways you are managing and running your program or some new, innovative practice you are trying. Student and professional alike are encouraged to submit proposals.

We believe this opportunity might be of particular interest to student leaders/mentors, Students' Associations and participants from the UK, other EU countries and internationally.

The Forum will explore a multi-faceted approach to transforming the student experience through academic peer learning. The 6 key themes which will be covered at the Forum are:

- Widening access/ participation (SI in High Schools)
- Innovating and use of technologies in training and sessions
- Evaluating the impact of academic peer learning (research or practice)
- Accrediting, developing and recognising pre and post graduation leaders
- Student-staff collaborations in peer learning
- The future of peer learning with the changing landscape of Higher Education

Formats:

We are looking for paper presentations, workshops, pecha kucha presentations, panel and roundtable discussions.

Please find more information below:

- **Short paper presentations 10 Minutes-** Offering practical solutions, innovative ideas or presenting on research.
- **Workshop – 30 Minutes-** A participative approach trying out new /different approaches or strategies
- **Panel or roundtable – 25 Minutes each:** Focus on a particular issue and usually involve multiple participants or small group presentations.

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Audience participation is expected.

- **Pecha Kucha presentations- 6.4 Minutes-** Present your ideas in 20 slides that are shown for 20 seconds each (6 minutes and 40 seconds in total)

Deadlines for Proposals:

- Call for proposals: **15th March to 10th April**
- Panel convenes: **10th April to 17th April**
- Presenters notified: **18th April**

Proposal Criteria:

- max 400 word proposal
- include title, session type, theme, and plan (particularly for workshops)
- include how your session connects to your chosen theme(s)
- Please submit to: Leif Bryngfors <leif.bryngfors@KANSLI.LTH.SE>

Guidance:

Sessions should ideally:

- be interesting to those involved in peer learning,
- ideally add to current thinking or policy development,
- be highlighting something 'relatively' novel
- bring something useful to delegates notice,
- spark good discussion & debate, etc.
- avoid just reporting on an institutions PAL scheme unless that happens to be particularly interesting or unusual.

EuroSoTL 2017

The European Forum for Peer Learning conveniently leads into another conference to be held at the Faculty of Engineering at Lund University on the 8th - 9th June.

<http://konferens.ht.lu.se/eurosotl-2017>

The conference is being organised by the European Network for the Scholarship of Teaching and Learning, and the theme of the conference is about how SoTL can impact people and practices.

The Academic Peer Learning network will be holding a 45 minute panel session during the EuroSoTL conference, *Engaging Students with the Scholarship of Teaching and Learning Through Peer Learning Programs*.

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This panel session will offer participants the opportunity to learn from and engage in discussions with peer learning coordinators and student mentors from a range of institutions. Representatives from the Academic Peer Learning network will provide a forum for questions and answers, and share examples of practice from their own and other institutions. This session will offer the opportunity to discuss synergies and build partnerships between the peer learning and SoTL communities, to develop our mutual understandings of student-involved pedagogic practice.

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Please Note that the Register for the Forum is a two-stage process

- 1) Complete the booking form below and email to: SI.mentor@kansli.lth.se. Please make sure to complete both sections of the form. The first table is for the participant and the second table is the person who should receive the invoice.
- 2) You will then receive an Invoice from us
- 3) Payment can then be made either by invoice or by credit card (using a reference number provided by Lund)

BOOKING FORM

Please complete one form for each person attending

Name:	
Job Title:	
Institution/Organisation:	
Address:	
Telephone:	
Email:	
Any Special Dietary Requirements?	

FINANCE/INVOICE FORM. Please include the details of the person who should receive the invoice (e.g. Office Administrator, Finance Team etc.)

Contact name:	
Institution/Organisation:	
Address:	
Email:	
University VAT number:	
Purchase Order number <i>assuming a PO is created in advance of an invoice</i>	

Yes I will be joining the network event and dinner the 6 of June